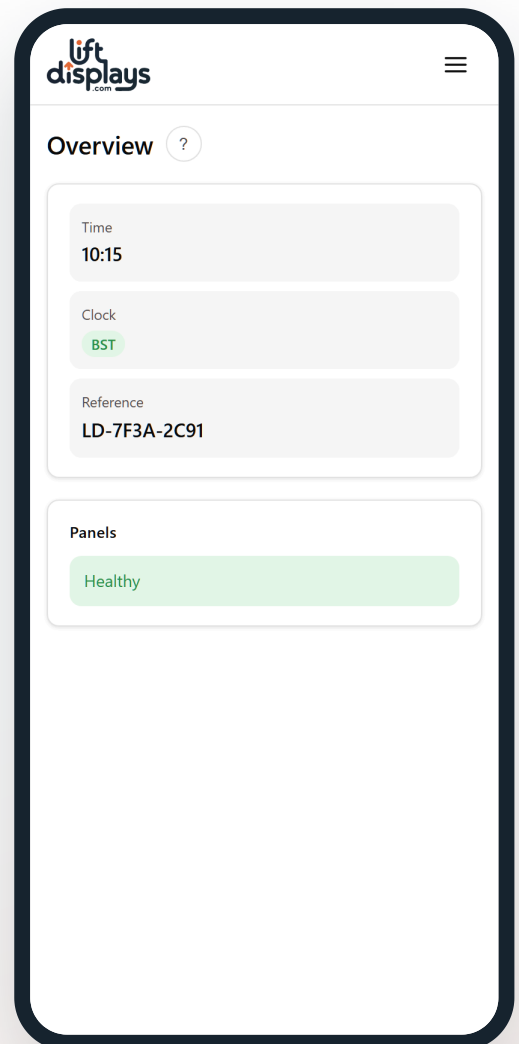




CARETAKER GUIDE

RUNNING YOUR LIFT DISPLAYS

Floors, opening hours, messages, sound and screens, from a phone, tablet or laptop.



CONTENTS

The caretaker page lets you run the lift displays day to day from a phone, tablet or laptop: take a floor out of service, set opening hours, send a message to the screens, and adjust volume and brightness. It is for caretakers and building managers. Nothing on it can change how the lift itself is wired or configured, so you cannot break the installation from here.

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01 WHAT YOU NEED

- A phone, tablet or laptop with a web browser (Safari, Chrome or Edge).
- The caretaker password. It is **1234** until somebody changes it.
- Either to be within Wi-Fi range of the lift control unit, or to be on the building's own network if your engineer has connected the unit to it.

02 CONNECTING TO THE CONTROL UNIT

There are two ways in. Use whichever your engineer set up; the page is the same either way.

Through the control unit's own Wi-Fi (works anywhere near the lift)

1. On your phone or laptop, open the Wi-Fi settings.
2. Join the network called **SystemZero-Config**. The password is **12345678**.
3. Your phone may warn that the network has no internet. That is expected: choose to stay connected.
4. Open your browser and go to **<http://192.168.4.1>**

Through the building network (if the unit is connected to it)

1. Make sure your device is on the building's Wi-Fi or network.
2. Open your browser and go to **<http://liftdisplays.local>**

NOTE

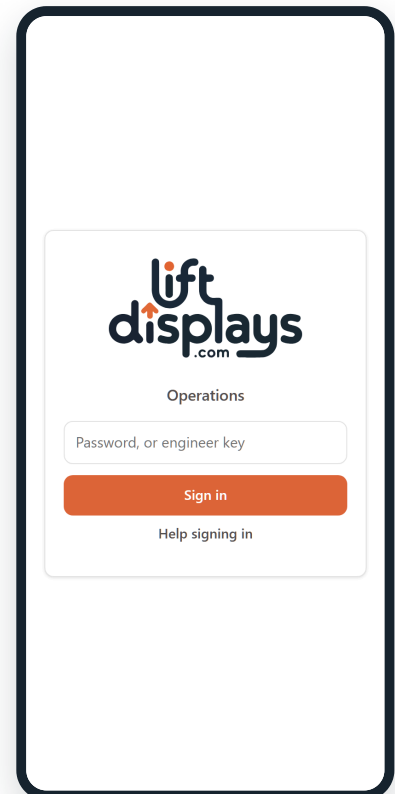
If the page says *This control unit is in config mode*, an engineer is working on the lift. The caretaker page is not available until they have finished and restarted the unit.

03 SIGNING IN

1. The page opens on the **Operations** sign-in screen.
2. Type the caretaker password into the box and tap **Sign in**. The first time, the password is **1234**.

IMPORTANT

Change the password the first time you sign in (see *Settings*). Every unit leaves the factory with the same one.



The page remembers the caretaker password on that phone or laptop, so next time it signs you in by itself. Sign out (see *Signing out*) if you are using a shared or borrowed device.

If the sign-in is refused, check upper and lower case: the password must be typed exactly.

04 ADDING IT TO YOUR HOME SCREEN

Once added, the page opens from an icon called **Lift Displays**, full screen, like an app. You still need to be connected to the control unit (see *Connecting*) for it to work.

iPhone or iPad (Safari)

1. With the page open, tap the **Share** button.
2. Tap **Add to Home Screen**, then **Add**.

Android (Chrome)

1. With the page open, tap the **:** menu.
2. Tap **Add to Home screen** or **Install app**, then confirm.

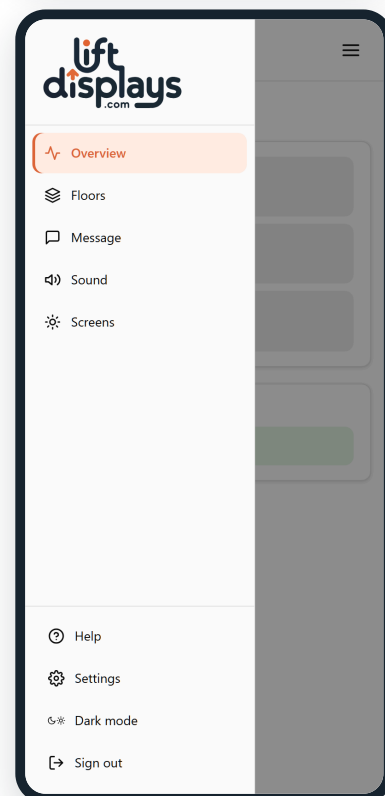
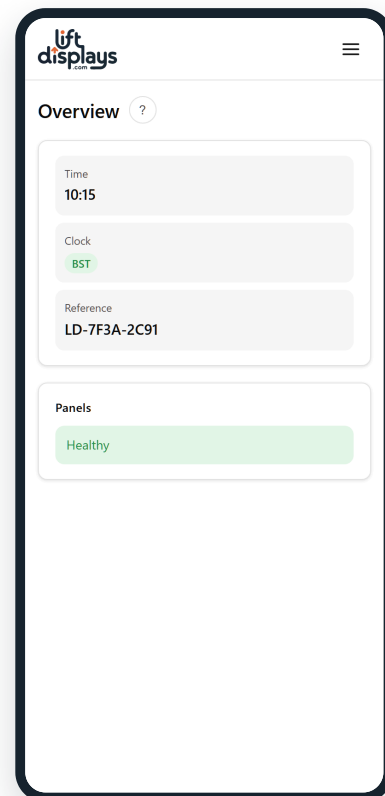
05 OVERVIEW

The Overview is the first page after signing in. It answers "is everything working?" at a glance.

- **Time** is the control unit's own clock. Opening hours and night volume follow this clock, not your phone's.
- **Clock** says whether that time can be trusted: green (GMT or BST) means it is set; yellow means it is not, and opening hours will not apply until it is (see *Settings*).
- **Reference** is this control unit's support reference, for example **LD-7F3A-2C91**. Quote it whenever you contact support: it tells us exactly which installation you are calling about.
- **Panels** shows **Healthy** when every lift panel is answering. If one is not, it is listed by its floor (or **CAR** for a panel in the lift car) with **Offline** beside it.

Use the menu (≡ at the top on a phone, down the left on a laptop) to move between pages.

For help on any page, tap the ? beside its title: the part of this guide for that page opens over it, and closing it puts you back where you were. **Help** in the menu opens the whole guide the same way, and **Help signing in** sits under the sign-in button. The guide is built into the control unit, so it works without internet.



06 FLOORS

The Floors page decides which floors the lift will go to and when. A closed floor takes no calls, from its landing or from inside the car, and its landing screen shows that it is out of service.

Switching a floor off and on

Each floor has its own row under **Floors**, with a switch on the right.

1. Tap the switch to turn it grey. The floor is now **Switched off** and stays closed until you switch it back on.
2. Tap it again to turn it green and put the floor back in service.

The change reaches the lift within a second or two.

Opening hours

Opening hours close floors automatically at set times each week.

1. Under **Opening hours**, turn on **Close floors outside opening hours**. The week appears, Monday to Sunday.
2. For each day choose:
 - **Open**, then set the opening and closing times;
 - **All day**, open around the clock;
 - **Closed**, shut all day.
3. To use Monday's hours on every weekday, tap **Copy Monday to Tuesday–Friday**.

Each change is saved as you make it. A day cannot open and close at the same time: choose All day or Closed instead.

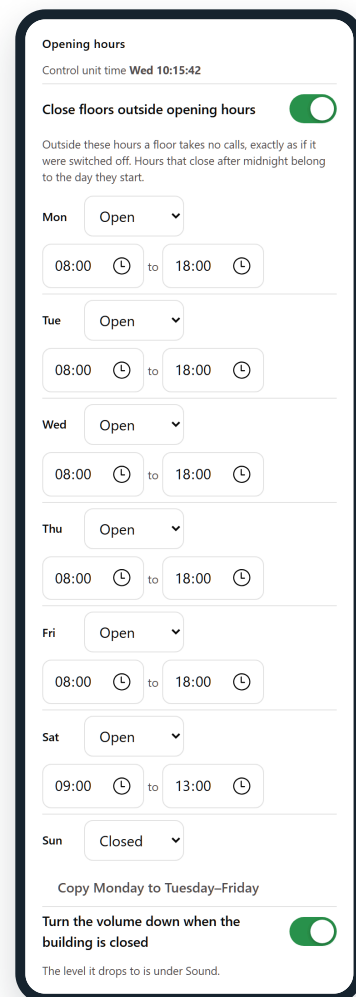
TIP

Closing earlier than opening (say 22:00 to 06:00) means open overnight. Those hours belong to the day they start on, so Friday 22:00 to 06:00 keeps the floor open into Saturday morning.

The current day and time of the control unit are shown at the top of the card, so you can check the hours against the clock that applies them.

A floor with different hours

When opening hours are on, each floor row has an **Hours** choice:



Opening hours

Control unit time Wed 10:15:42

Close floors outside opening hours ☒

Outside these hours a floor takes no calls, exactly as if it were switched off. Hours that close after midnight belong to the day they start.

Mon Open to

Tue Open to

Wed Open to

Thu Open to

Fri Open to

Sat Open to

Sun Closed

Copy Monday to Tuesday–Friday

Turn the volume down when the building is closed ☒

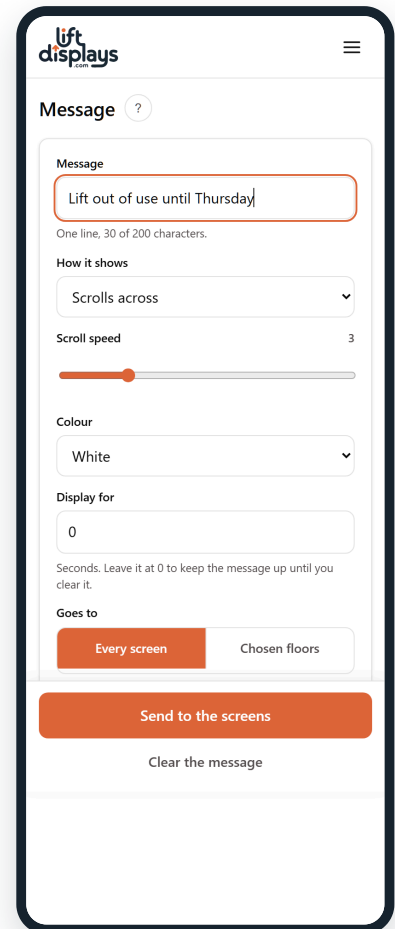
The level it drops to is under Sound.

07 SENDING A MESSAGE TO THE SCREENS

The Message page puts a line of text on the lift screens, for example *Lift out of use until Thursday*.

1. Type the message, up to 200 characters.
2. Choose **How it shows**: **Scrolls across**, **Stays still** or **Flashes**. For a scrolling message, set the **Scroll speed**.
3. Choose a **Colour**.
4. **Display for**: leave it at **0** to keep the message up until you clear it, or enter a number of seconds.
5. **Goes to**: **Every screen**, or **Chosen floors** and tap the floors.
6. **Which screens**: **All panels**, or **Displays only** for the large information screens.
7. Tap **Send to the screens** at the bottom. A note confirms where it went.

To take a message down, tap **Clear the message**. It clears from every screen, wherever it was sent.



The screenshot shows the 'lift displays' app interface for sending a message. The 'Message' section has a text input field containing 'Lift out of use until Thursday'. Below the input, it says 'One line, 30 of 200 characters.' The 'How it shows' dropdown is set to 'Scrolls across'. The 'Scroll speed' is set to 3, with a slider bar. The 'Colour' dropdown is set to 'White'. The 'Display for' field is set to '0', with a note: 'Seconds. Leave it at 0 to keep the message up until you clear it.' The 'Goes to' section has two buttons: 'Every screen' (selected) and 'Chosen floors'. At the bottom, there are two large buttons: 'Send to the screens' and 'Clear the message'.

08 SOUND

The Sound page sets how loud the panels are.

Volume

- Drag **Announcements** to set the spoken announcements ("Going up", floor names).
- Drag **Button beeps** to set the beep when a button is pressed.

The new level is saved when you let go of the slider. While the night volume is in force, a line underneath says so and shows the level actually playing.

One panel louder or quieter

Under **Set the level for**, choose **One at a time** to list every panel with its own sliders. Moving the main **Announcements** or **Button beeps** slider afterwards sets every panel back to that one level.

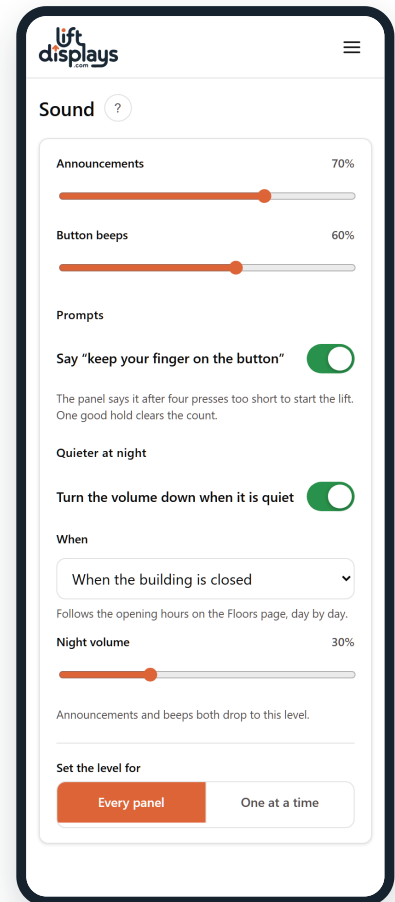
"Keep your finger on the button"

On lifts where a button must be held down, the panel can say *keep your finger on the button* after four presses too short to move the lift. Turn **Say "keep your finger on the button"** off to stop it. This only appears on lifts that work this way.

Quieter at night

1. Turn on **Turn the volume down when it is quiet**.
2. Under **When**, choose:
 - **Between set times, every day**, then set **From** and **Until** (for example 22:00 until 07:00); or
 - **When the building is closed**, which follows the opening hours on the Floors page, day by day.
3. Drag **Night volume** to the quieter level. Announcements and beeps both drop to it.

The switch on the Floors page, *Turn the volume down when the building is closed*, is the same setting: changing either changes both.

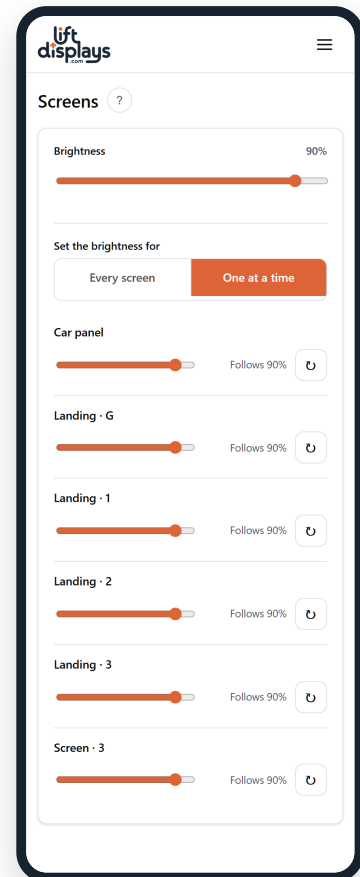


09 SCREENS

The Screens page sets how bright the panel screens are.

1. Drag **Brightness** to the level you want, from 5% to 100%. It is saved when you let go.
2. To set one screen differently, choose **One at a time** under **Set the brightness for** and use that screen's own slider.

Moving the main **Brightness** slider afterwards sets every screen back to that one level.



10 SETTINGS

Settings is at the bottom of the menu.

Clock

The control unit sets its own clock whenever it can reach the internet. Set it by hand only when the Overview shows the clock as not set.

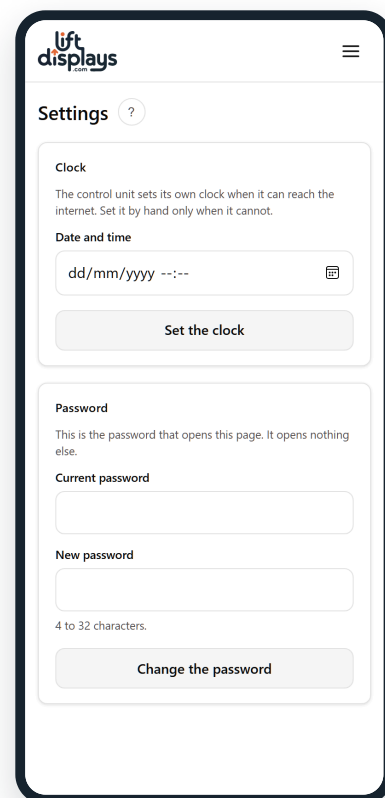
1. Under **Clock**, pick the **Date and time**.
2. Tap **Set the clock**.

Password

This is the password that opens the caretaker page, and nothing else.

1. Type the **Current password**.
2. Type the **New password**: 4 to 32 characters. Upper and lower case count.
3. Tap **Change the password**.

Keep the new password somewhere safe. If it is lost, your engineer can set a new one.



Network

The **Network** card sets the address the control unit uses on a wired building network. It appears only when signed in with the engineer key, not the caretaker password, because a wrong address can cut you off from the unit.

- **Fixed address**, **Subnet mask** and **Gateway**: leave **Fixed address** empty for the control unit to ask the network for one.
- **Save and restart** restarts the control unit.
- If the unit cannot be reached afterwards, join the **SystemZero-Config** Wi-Fi (see *Connecting*), open <http://192.168.4.1> and correct the address.

11 SIGNING OUT

1. Open the menu.
2. Tap **Sign out** at the bottom (the menu is pictured under Overview).

The page goes back to the sign-in screen and forgets the password on that device. Nothing you set is undone: floors, hours, messages and levels stay as they are.

The same part of the menu has **Dark mode** (or **Light mode**) to change how the page looks.

12 IF SOMETHING IS NOT RIGHT

What you see	What it means and what to do
<i>This control unit is in config mode</i>	An engineer is working on the lift. Try again once they have finished.
The page will not open	Check you are on the SystemZero-Config Wi-Fi or the building network, and that the address is typed exactly.
<i>The sign-in is refused</i>	Check upper and lower case. If it is lost, ask your engineer to set a new one.
A panel shows Offline	That panel is not answering. Check it has power; if it stays offline, call your engineer.
The Clock is yellow	The time is not set, so opening hours and night volume are not applied. Set it under <i>Settings</i> .
A floor does not close at the time set	Check its Hours choice is not Always open , that Close floors outside opening hours is on, and the control unit's time at the top of the card.
A floor stays closed	Check its switch is green, and its label: <i>Closed – opens ...</i> means the opening hours are closing it.

NEED HELP?

If something on the caretaker page is not working as this guide describes, or a panel stays offline, contact us:

support@liftdisplays.com

Please quote the **Reference** shown on the Overview page (it starts LD-) and tell us what you can see on the screen.



The latest version of this guide

